

**Office of Economic Development**  
EDAB LRA Subcommittee  
MEETING MINUTES

Date: July 7, 2010 7:30 A.M.

**MEMBERS PRESENT**

Brian Campbell, Chair  
Rich Adams  
Roc Arnett  
Jeff Crockett  
Jim LeCheminant

**STAFF PRESENT**

William Jabjiniak  
Patrick Murphy

**MEMBERS ABSENT**

Steve Parker (excused)

**1. Chair's Call To Order**

Chairman Brian Campbell called the July 7, 2010 meeting of the EDAB Local Redevelopment Authority (LRA) Subcommittee to order at 7:30 a.m. at the Mesa City Plaza Building, 20 E. Main Street, Suite 200, Mesa, Arizona 85201.

**2. Items from Citizens Present**

None

**3. Discussion and possible action regarding overall objectives for Local Redevelopment Authority process**

The overall suggested objectives are:

- 1) Assist transition of existing employees (retaining as many of the jobs as possible)
- 2) Assist in transition of the property from military to civilian use
- 3) Grow and expand to the full potential to maximize the value /use of the property
- 4) Build public participation and support for a Redevelopment Plan (including publicly held meetings/information sessions in accordance with federally mandated law) and Homeless Assistance Submission
- 5) Develop and prepare a Redevelopment Plan and Homeless Assistance Submission as expeditiously as possible

**4. Discussion and possible action regarding timeline for Local Redevelopment Authority process**

The Next Steps and Overall Timeline is as follows:

**a. June**

- i. Staff advertised for Notice of Interests (NOI's on June 12<sup>th</sup>, NOI's will be due October 12<sup>th</sup>.
- ii. Staff advertised a Request for Proposals (RFP) for a Consultant on June 28<sup>th</sup>.
- iii. Staff met with the AFRL employees to explain the LRA process and status on June 17<sup>th</sup>.
- iv. Staff briefed the Mayor/Council during the week of June 21<sup>st</sup>.

**b. July**

- i. The LRA conducted its first meeting on July 1<sup>st</sup>.
- ii. Staff will submit a Grant Application for a Consultant to prepare the Redevelopment Plan and Homeless Submission Report (documents) by July 15<sup>th</sup>.
- iii. Staff will conduct a Workshop Tour of the AFRL on July 13<sup>th</sup>.
- iv. Consultant Responses to RFP are due by July 29<sup>th</sup>.

Upon execution of a contract with the selected Consultant drafting of the documents will begin. It is anticipated that there will be a number of meetings throughout the process. Lastly, the goal is to have the City Council/LRA approve the documents in February 2011.

**5. Discussion and possible action regarding funding for Local Redevelopment Authority process**

Patrick Murphy will submit a Grant Application requesting funding for a Consultant to prepare a draft of the Redevelopment Plan and Homeless Submission Report documents. An RFP has gone out for a Consultant. Also a meeting of the Mesa LRA was held on Thursday, July 1, 2010.

**6. Discussion and possible action regarding outside consultants for Local Redevelopment Authority process**

This agenda item was discussed as part of agenda item #5 with regard to funding for the Consultant to be hired. The process is in place already to submit a Grant Application for funding a Consultant and advertise a Request for Proposal (RFP) for a Consultant.

**7. Discussion and possible action regarding other steps necessary to implement Local Redevelopment Authority**

The next steps of the overall timeline, as noted in memo and agenda item #4, will be implemented.

**8. Other business**

None

**9. Adjournment**

Chair Campbell adjourned the meeting at 8:35 A.M.

Submitted By:

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William J. Jabjiniak  
Economic Development Department Director  
(Prepared by Betsy Adams)